



Appendix 1

COVID-19 Transport Policy

This addition to the policy should be read in conjunction with “the Company” Transport Policy,

Date of statement: July 2020

Company policy

Bristol City Football Club, Bristol City Women’s Football Club, Bristol City Robins Foundation, Bristol Bears Rugby, Bristol Bears Women, Bristol Bears Foundation, Bristol Bears Academy, Bristol Flyers, Bristol Flyers Foundation, Bristol Sport Foundation, Ashton Gate and Bristol Sport (collectively referred to as “the Company”)

“The Company” has both a moral and legal obligation to ensure a duty of care for both children and adults across its services. We are committed to ensuring that all children and adults are protected and kept safe from harm whilst engaged in any services organised and provided by “the Company”. “The Company” is committed to ensuring safeguarding practice reflect statutory responsibilities, government guidance and complies with best practice and local authority requirements.

Company statement

The way in which our “Company” is currently operating in response to coronavirus (COVID-19) is fundamentally different to business as usual. However, a number of our important safeguarding principles remain the same:

- with regard to safeguarding, the best interests of children and adults at risk will always continue to come first
- if anyone has a safeguarding concern about any child or adult at risk connected to “the Company” they should continue to act and act immediately
- the Senior Safeguarding Officer for “the Company” will always be available on [safeguarding @bristol-sport.co.uk](mailto:safeguarding@bristol-sport.co.uk) or 07880140411
- unsuitable people are not allowed to enter “the Company” workforce and/or gain access to children or adults at risk.

Travel

Prior to return to the academy:

All academy players and parents will be consulted on their proposed transport arrangements to and from training. Any personal travel arrangements must follow current government

guidance at all times. <https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers>

On return to the academy:

Should any member of the host family household, experience symptoms of COVID-19 they are required to inform the Club **immediately**.

If the player is present in the household at the time they must remain there until informed otherwise be either Head of Medical or Senior Safeguarding Lead.

If the player is visiting another residence and someone there displays signs of COVID-19 they must either remain there or return home where they should stay until informed otherwise by either Head of Medical or Senior Safeguarding Lead. (see contact details below)

Under no circumstances should a player attend the training ground if they have any symptoms of COVID-19.

Social distancing should be respected at all times.

Scholars and U23 Academy players

Own transport:

This means sole occupancy of the vehicle unless the person is part of owners social bubble.

Any player who has their own transport will be asked to park in designated parking spaces on entry to the training facility.

Cars should be parked allowing for suitable distancing of players.

All players should arrive and leave in kit. There will be no shower facilities available.

Players must arrive no earlier than 10 mins prior to training time and have exited the carpark no later than 15 minutes after the training session has ended.

Any personal effects where possible should be left in the car otherwise placed in the area indicated by the welfare staff member.

On entry to the ground there will be a registration point and players will be expected to remain within their social bubble maintaining appropriate social distance rules.

It is the owner of the vehicles responsibility to ensure that the vehicle is appropriately sanitised at all times.

Players without own transport:

Every effort will be made at phase 1 and 2 to pick up and return players to their accommodation in Club transport.

Players will be transported in social bubbles and will be required to wear face masks at all times whilst in the vehicle.

Players should wear kit as there will be no changing facilities on site.

The use of Club transport:

Prior to the use of Club transport a multidisciplinary risk assessment will be carried out (appendix 2 Transport Policy) to support the implementation of effective control measures.

In addition, occupational health risk assessment/expertise will be used to inform safe occupancy levels (i.e. number of Individuals on each transport).

A clean of all vehicles will be undertaken by the Club after each journey.

Each driver will be supplied with PPE by the Club and will be required to wear it whilst carrying out their driving duties.

All players who are being transported in Club vehicles will be required to wear face coverings and maintain social distancing.

School boys and pre- Academy players:

Return to Academy football will be following a strict phased return plan.

At each stage parents/carers will be consulted over travel arrangements.

At stages 1, 2 and 3 all players will be expected to be driven to the training ground by a family member. There will be no facility for waiting during training. Players should arrive in kit as there will be no changing facilities,

Arrival and departure times will follow a strict timetable and will be published in advance.

All players will be operating within “social bubbles” and on arrival will be registered by a member of the welfare team who will take responsibility for their wellbeing throughout.

Should transport to and from the ground be a difficulty for a player this will be look at on an individual basis by the Club Player Care Manager.

The use of public transport

Where a player is using public transport, they will be expected to follow all government guidelines wear face masks and maintain social distancing guidelines.

Procedures for players who may have been in contact with, are showing signs of, or confirmed to have COVID -19.

Any player who may have been in contact with, shows signs of, or is confirmed to have COVID-19 MUST contact either:

Senior Safeguarding lead - Maggie Martin safeguarding@bristol-sport.co.uk or
07880140411

OR

Head of Academy Medical Team Dave Walker david.walker@bcfc.co.uk

- 07783412442

Procedures:

The player will be asked to give full details of any symptoms and their contacts

The Safeguarding and Medical team together with the Club doctor will make the decision as to when the player may return to training.



Safeguarding RISK ASSESSMENT FOR Transport COVID-19

Hazard	Existing Controls	L	S	Risk (L x S)	People Affected	Further Controls	Final Risk Assessment	Additional Actions
Medical Risk of developing COVID-19	Government guidance on social distancing is followed		4		Driver Player	Family to confirm via health questionnaire that they are not vulnerable/shielding.		
	Key workers/high risk roles are identified		4			FM to complete job section on health questionnaire		
	Government guidance on forming a “bubble” is followed		3		Visitors to home	FM aware of risks to inform Club of any large gatherings		
	Players, Academy drivers and coaches are operating in “bubble”		4		Players AC staff	Strict protocols in place on Academy site		
	Procedures in place should there be a positive test or symptoms of COVID		5		FM Player MT/SSO	COVID procedures understood Parents meeting/AM 14 days self-isolation		
	Additional Infection control at ground and on transport		2		DR Players	Additional hand sanitiser / face coverings, detergents in use and provide by Club		

Hazard	Existing Controls	L	S	Risk (L x S)	People Affected	Further Controls	Final Risk Assessment	Additional Actions
Travel Exposure to COVID -19 whilst traveling	Club discusses with family as to how player will travel between home and accommodation		4		Player PL family	Club intervention if appropriate		
	Transport to training is agreed by Club		4		Player CD	Club intervention if appropriate Transport social bubble Wearing of face masks Use of sanitiser Social distancing		
	Transport to fixtures is organised by Club		4		PL Club staff	EFL match day guidance to be followed		

Risk Matrix

		In place				
		0	1	2	3	4
		Fully	Largely	Mainly	Gaps	Absent
Severity	1 Minor	0	1	2	3	4
	2 Harmful	0	2	4	6	8
	3 Serious	0	3	6	9	12
	4 Major	0	4	8	12	16
	5 Fatal/catastrophic	0	5	10	15	20

Risk Rating		
1 to 4	Minimal	Allow the accommodation to go ahead
5 to 9	Low	Allow the accommodation to go ahead but monitor in case of changes

10 to 12	Medium	Some control measures may be required before the accommodation goes ahead
15 to 16	High	Urgent control measures may be needed before the accommodation goes ahead
20	Intolerable	Stop the accommodation is unsuitable

Key:

PL Player
AS Academy staff
MT Medical team
SSO Senior Safeguarding Officer

FM Players family
CD Club driver
PC Player care

Additional notes (if required)

Signed: Senior Safeguarding Lead

Date:

Head of Academy Medical Team

Date:

Academy Manager

Date:

